



*Grow, Progress, Achieve, Empower*

## Your Information

### Sharing your information

Data privacy is of high importance for EDAS and we want to be open and transparent with our processing of your personal data.

Local councils and drug and alcohol agencies work together in partnership to provide drug and alcohol services across Dorset. This is so we can provide you with the best service, and so we can manage the treatment services effectively.

If you receive drug and alcohol services in the Dorset area, the data that we collect from you is held on the Pan Dorset HALO case management system. Any treatment provider in Dorset will be able to see if you are receiving, or have received, support from drug and alcohol services in Dorset – if appropriate for them to do so.

In some circumstances your information may be shared with other agencies, such as Social Care Services, Housing Providers, your GP, Hospitals and Criminal Justice Services (police, courts, prison, probation) and others as required. Some examples of these circumstances are protecting children, preventing serious harm to you or to other people, or the prevention of crime.

### Sharing and linkage of NDTMS information

NDTMS is the National Drug and alcohol Treatment Monitoring System. It is used by Public Health England to collect information about drug and alcohol treatment. If you consent, some of your treatment information will be shared with them.

Information will include your initials, date of birth, gender, a clinic or prison ID number unique to you, the local authority area you live in, and the first part of your postcode.

The information is used to understand how many people are using the treatment services, how good the services are at helping people with drug and alcohol issues, to help improve the services and produce statistics and research about drug and alcohol use and treatment.

If you do not want information about you to be passed onto the NDTMS then you have the right to say this. This will not have any impact on the treatment you receive.

### Storage of Information

All your personal information will be held safely and securely. We will hold your information on our case management system for 8 years after you leave the service and then delete it.

If you would like to see the personal information we hold about you, please speak to your key worker or care coordinator.